

Resume

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EDUCATION

University of Louisiana at Monroe, Monroe, LA 09/09-present

- M.A. in History (in progress)

School of Information Sciences, University of Pittsburgh 2005-2006

- MLIS, ALA accredited program
- GPA: 3.98 / 4.00

The Pennsylvania State University 2001-2005

- B.A., General Arts and Sciences with Humanities Option, History Minor
- GPA: 3.60 / 4.00
- Dean's List: Fall 2001, Fall 2002 through Spring 2004

EXPERIENCE

University of Louisiana at Monroe Library, Monroe, LA 07/07-present

- Title: Assistant Professor & General Reference Librarian
- Achieved tenure
- Answers questions at reference desk and by email
- Evaluates library resources
- Teaches bibliographic instruction sessions
- Acts as faculty liaison for Business
- Acts as library's Webmaster as of 2009
 - Updates library web page
 - Reports web statistics with Google Analytics
 - Posts to social media accounts
 - Creates original graphic design work and YouTube videos
 - Manages OCLC EZproxy authentication
- Library serves ULM students and faculty, Delta Community College students, and the public

Barco Law Library, University of Pittsburgh, Pittsburgh, PA Summer 2006

- Title: Field Placement
- Worked at reference desk and circulation
- Educated individual patrons on how to use library services
- Assisted patrons and staff with the location and retrieval of materials
- Filed loose-leaf materials and microfiches
- Library serves law students, law professors, lawyers, and the general public

University Library System, University of Pittsburgh, Pittsburgh, PA 09/05-08/06

- Title: Stacks Assistant
- Shelved and maintained arrangement of materials (books and periodicals) in LC
- Collected and shelved unattended materials in library

- Assisted patrons and staff with the location and retrieval of materials
- Educated individual patrons on how to use library services
- Worked at public service desks including: stacks office, an administrative secretary's office, lending desk, and media resources

Gazebo at Dobbins, Penn State Housing and Food, Erie, PA 08/02-05/05

- Title: Student Worker
- Worked with customers as a cashier and server
- Prepared food of various types
- Performed various custodial tasks

COMPUTER SKILLS

- **Programs:** Windows, Mac OS, Linux, and Android. Skilled in library software, programs for web design, graphic design, office productivity, video, animation, computer maintenance, and much more. Also adept at HTML and CSS. Familiar with PHP and Java.
- **Online/Mobile Applications:** Blogger, Facebook, Flickr, YouTube, Google Analytics, CPanel (website manager) and others. Has also installed and managed such applications as forums (Simple Machine Forums), Open Journal Systems, Greenstone Digital Library, Drupal, WordPress, Moodle, and many others. Also familiar with Springshare LibGuides.
- **Electronic Research Tools:** EBSCO, JSTOR, ARTSTOR, Proquest, Westlaw, OCLC, various search engines, Ancestry, government resources, MarketLine, Mergent Online, citation managers, and many more.
- **Hardware:** Experienced in installing Operating systems, software, and internal PC components including expansion cards, hard drives, RAM, motherboard, power supply, CPU, and more.

PROFESSIONAL ASSOCIATION MEMBERSHIPS

American Library Association (ALA), Member 2012-present

Association of College and Research (ACRL) national, Member 2012-present

Louisiana Library Association 2007-present

Association of College and Research Libraries, Louisiana Chapter 2007-present

- Chapter Past-President, 2014-present
- Chapter President, 2012-2014
- Web Administrator & Archives Manager
- Chair of Fund-raising Committee

HONORS

LALINC Executive Committee Certificate of Recognition for Outstanding Service to LOUIS: The Louisiana Library Network, Oct. 31, 2011.

11th Annual Student Research Symposium, College of Arts and Sciences Third Place medal for "The Significance of Telephone Networks as Used for Broadcasting Original Content and Social Networking Before the Internet and World Wide Web." 2011.